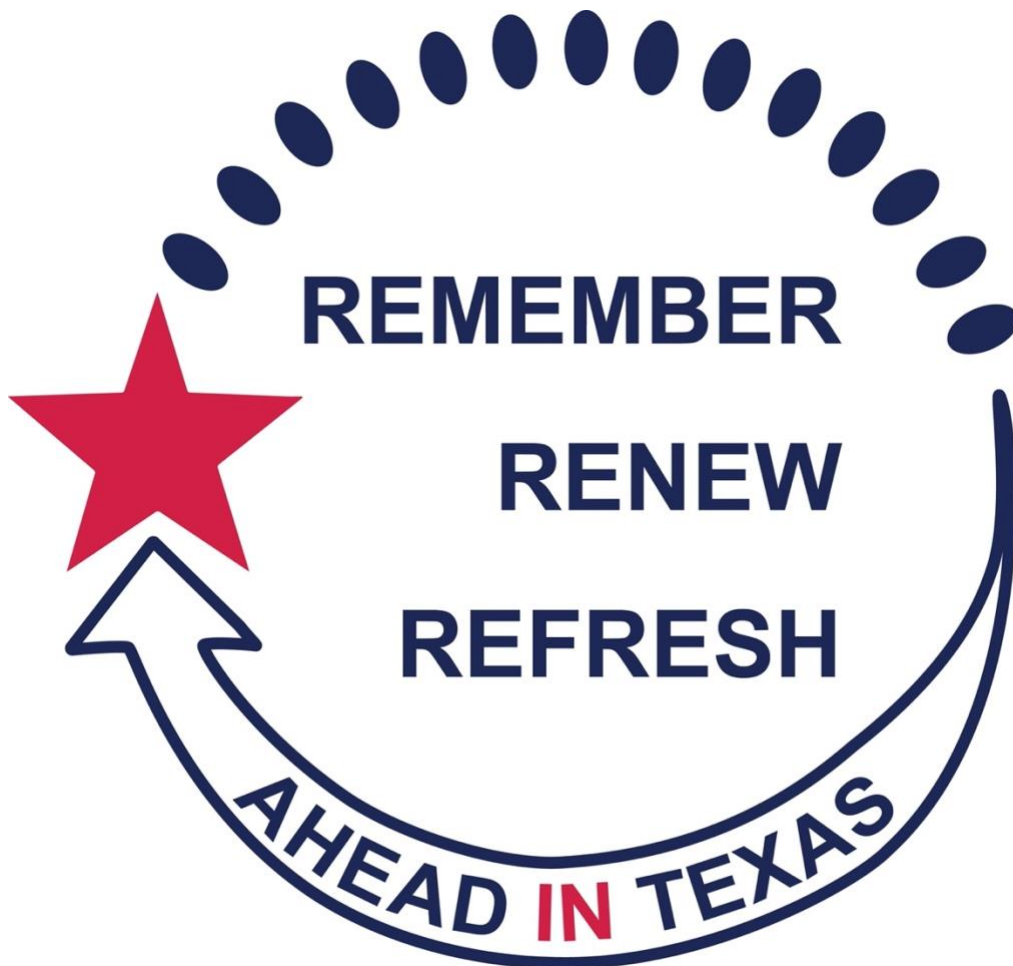




2023 AHEAD in Texas Conference
March 27 – 29, 2023



Sheraton Gunter Hotel
205 East Houston Street
San Antonio, TX 78205



WELCOME!

The Board of Directors of the AHEAD in Texas are so happy to have you join us this spring in beautiful San Antonio once again. We have some outstanding sessions for you and we appreciate your participation throughout the conference.

Taking suggestions from survey responses last year, we adjusted the conference schedule to include three full days of conference material. Join us for our Welcome Breakfast to recognize our Past Presidents, and stay with us all the way through the great presentations that wrap up Wednesday afternoon. The full schedule is included, along with abstracts, and some additional information.

HIGHLIGHTS

As always, we are providing you breakfast and lunch for every day of the conference. We encourage you to take advantage of this time to connect with friends and colleagues from the past and meet new friends and colleagues that will be our future. Snacks and beverages will be available throughout each day in the exhibit hall (Yellow Rose) where you will find some exciting vendors eager to speak with you. We will also have all silent auction items available in the exhibit hall, and we have some great pieces this year – just waiting on your bid!

Past Presidents Welcome Breakfast

Remember! Renew! Refresh!

We chose this as our theme of the conference this year so that we can ***remember*** and connect with the past, ***renew*** ourselves by learning from others, and ***refresh*** our souls in beautiful San Antonio. Join us as we recognize those who have come before us to serve this affiliate group.

Keynote Speaker

We are very lucky to have Mr. Robert Duston as our keynote speaker this year. Thank you to Baylor's Office of Access and Learning Accommodation for bringing Rob to the conference. Mr. Duston will share ADA trends, best practices, and common challenges across the nation.


Business Luncheon

As professionals in this field, we all know the value of connecting with and learning from others. It is so important in the work we do and supporting the students that come through our offices. One of the best options we have for this is staying connected within AHEAD in Texas, our state AHEAD affiliate. During our Wednesday luncheon, we will hold our annual business meeting, and we are asking for you all to think about how YOU can contribute to AHEAD in Texas in the future. We are in need of some big support, specifically volunteers to host or co-host the 2024 spring conference! Elections will be fast approaching and we need nominations for officers, including: President Elect, Treasurer, and Director-at-Large. Think about volunteering or nominating a friend!


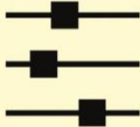


Accommodations

THANK YOU to Texas Tech University's Student Disability Services office who has graciously provided ASL interpreting services for our conference this year. Their interpreter staff, along with assistance from members of our Board will be interpreting conference sessions.

If you have questions or need assistance with any accommodation, please visit the check-in desk or find a member of the Board.



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Conference Schedule At-a-Glance

Day 1– _Monday, March 27, 2023

8 a.m. to 5 p.m. Check In (2nd floor)

8:00 to 9:15 – Welcome/Past President’s *Breakfast* (sponsored by [The Amandla Project](#))

9:30 to 10:30 – Concurrent Sessions

10:45 to 12:15 – Concurrent Sessions

12:15 to 1:30 – *Lunch (Magnolia/Bluebonnet)*

**Exhibit Hall and Silent Auction Opens in the Yellow Rose room. **

1:45 to 2:45 – Concurrent Sessions

3:00 to 4:30 – Concurrent Sessions

Day 2– _Tuesday, March 28, 2023

**Exhibit Hall and Silent Auction OPEN (Yellow Rose) from 8 a.m. to 5 p.m. **

8:00 to 8:30 – *Breakfast (Magnolia/Bluebonnet)*

8:45 to 10:15 – Concurrent Sessions

10:30 to 11:30 – Concurrent Sessions

11:45 to 1:00 – Keynote Speaker: *Mr. Robert Duston*, and *Lunch* (sponsored by [Baylor OALA](#))

1:15 to 2:15 – Concurrent Sessions

2:30 to 3:30 – Concurrent Sessions

3:45 to 4:45 – Concurrent Sessions

Day 3– _Wednesday, March 29, 2023

**Exhibit Hall and Silent Auction OPEN (Yellow Rose) through lunchtime. **

8:00 to 9:00am – *Breakfast (Magnolia/Bluebonnet)*

9:15 to 10:45 – Concurrent Sessions

11:00 to 12:00 – Concurrent Sessions

12 noon to 1:30 – Affiliate Business Meeting and *Lunch (Magnolia/Bluebonnet)*

Final bids on Silent Auction and last chance for Exhibit Hall (Yellow Rose).

1:45 to 3:15 – Concurrent Sessions

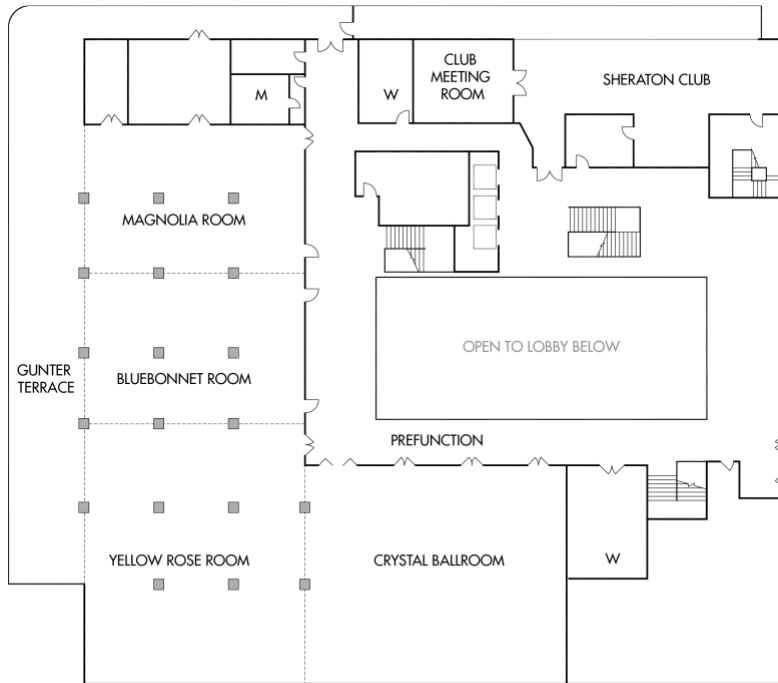
3:30 to 4:30 – Concurrent Sessions

4:30 to 5:30 – *End of Conference - Winners pick up Silent Auction items & Turn in CEU Forms.*

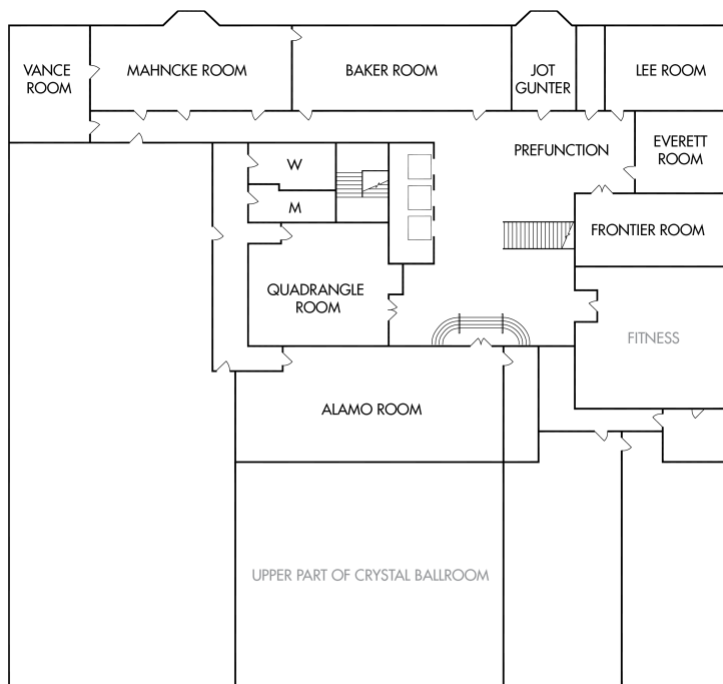
Don’t forget to complete the online conference survey!

<https://www.txahead.org/evaluation/>

Sheraton Gunter Floor Plans



2nd floor



3rd floor

The ReadSpeaker Difference - FOR ALL LEARNERS

Audio tools are a proven aid in helping educators face the challenge of helping struggling readers stay motivated. ReadSpeaker integrates text to speech into comprehensive reading, writing, and study tools to help not just those students with learning differences, but ALL learners. Whether used at the institutional or individual level, our solutions are the most effective, flexible, and easiest to use by administrators, instructors, and students alike.

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Easy to use

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- Use on any device
- Works with all major browsers and operating systems

Any Coursework/Content type

- Reads all parts inside the LMS
- Reads websites
- Proof-listening and dictation
- Works with major proctoring software

Visit the ReadSpeaker table to learn more, see a demo and get information on how to get a free sandbox environment!

Also, don't miss our session with Laredo College

Learning from Laredo College: Creating a Comprehensive, Accessible Learning Environment with ReadSpeaker

Wednesday, March 29, 2023, 1:45 to 3:15 p.m.

Keynote Speaker

Robert Duston, a legal scholar and partner with Saul Ewing Arnstein & Lehr in Washington, D.C., serves as a litigator who helps numerous businesses, schools, and other entities as they seek to address ADA-related challenges, including investigations overseen by the U.S. Department of Education's Office for Civil Rights.



In his keynote address, Mr. Duston will discuss ADA trends, best practices, and common challenges across the nation.

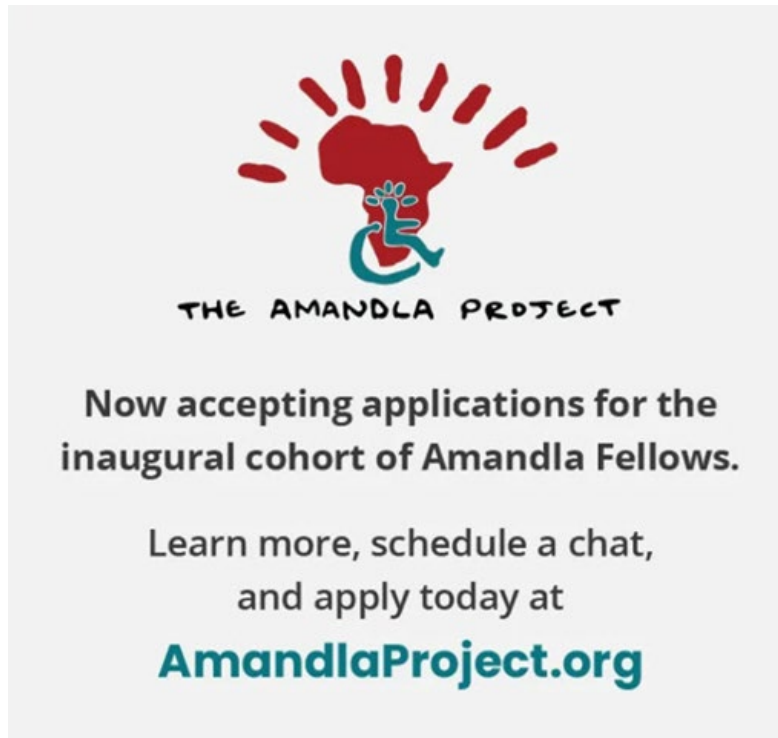


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The Amandla Project: A Fellowship Program for College Students with Mobility Disabilities



Travel to South Africa, make lifelong friends, develop professional and leadership skills.

The Amandla Project is an experiential learning and leadership development fellowship program open to college students with mobility disabilities. Accepted fellows will receive accessible housing and transportation and additional support needed to fully participate in the program.

The Amandla Project covers all participation costs for accepted fellows.

The program includes:

- An eight-week experience in South Africa
- Internship placements (full-time and customized to student interest)
- Reflection-based curriculum and discussions to solidify experiences
- Curated leadership development offered by titans of South African society

Amandla Fellows will return to their communities with new professional experience, prepared to advocate for societal change.

Rolling admissions now open for the June 2024 cohort.

Start the application process today at AmandlaProject.org!



Complete Conference Schedule

Day 1– Monday, March 27, 2023

8:00 am – 5:00 pm – Check In (2nd floor)

8:00 am – 9:15 am – WELCOME and Past President’s Breakfast <Magnolia/Bluebonnet>

(Sponsored by the Amandla Project www.amandlaproject.org)

9:30 am – 10:30 am

1. Bridging our Students: Essential Tools and Resources to Implement a Recognized Campus Organization for Students with Disabilities - **Sammi Fichter** <Alamo>
This presentation will explore how DS Offices can apply student organizations to their service work in a way that credits student identity and experiences, encourages advocacy and allyship. “Delta Alpha Pi is an academic honor society founded to recognize high-achieving students with disabilities who are attending colleges (including community colleges) and universities as undergraduate or graduate students. This dynamic organization celebrates and supports academic achievement, leadership and advocacy for post-secondary students with disabilities. Over 170 institutions have established a chapter to recognize students’ academic achievement.”
2. AT Tools to Support and Simplify Student Accommodations and Accessible Course Material - **Rachel Kruzel** <L. Mahncke>
Accommodations and access to course materials can be challenging and time-consuming. Given the complexities of our learners, variability of course materials, and constraints of our offices, assistive technology has the capacity to support students and provide access. This session will explore how Texthelp tools can provide key AT to support accommodations and remediation and provision of accessible course materials.

10:45 am – 12:15 pm

3. A Reminder of Why We Do What We Do in Disability Services - **Marilyn Harren** <Alamo>
This is a review of legal cases that affect why and how we do things in a disability office coming from someone who is not an attorney. The case that affects why we have interactive conversations about accommodations, the cases that affected the passage of the Amendments Act of 2008. We will review Guckenberger, Cutrera, Gill, and Wynne.

We will discuss the best practice case of Dudley Decree. This session could help those new to the field and could be a reminder for others.

4. Data: You Can Do It Too - **Trevor Allison** <L.Mahncke>

Information is the currency of the modern world. All areas of higher education are increasingly expected to practice “data-driven” decision-making and perform constant cycles of assessment. Statistics can be an overwhelming idea to many people, but the processes required to use information effectively can be relatively simple when planned and structured effectively. This presentation will assist in building a framework from the ground up for information and data tracking in a Disability Services Office, no matter the office size or student population served. It will include discussion of specific data measures, their meaning, and what action can be taken based on the gathered information. It will also include guidance on tools and tips important in the data gathering and reporting processes. Specific examples will be given from the DS Office of a large, private, four-year university with a significant history of data and analysis.

12:15 pm – 1:30 pm – Lunch <Magnolia/Bluebonnet>

***Exhibit Hall and Silent Auction Opens!** <Yellow Rose Room>

1:45 pm – 2:45 pm

5. Party Animals? Discussing Emotional Support Animal Policies and Assessment- **Joanna Timmerman** <Alamo>

This program will discuss the growth of emotional support animals (ESA) as an accommodation. The presenters will review ESA trends and ideas for assessment, and the discussion will center around experiences and questions. Participants will leave with a better understanding of ESA policies and perhaps an idea about how their institution will face the many questions to come.

6. The Disability Service Office- Compliance and Student Support: A Brief Overview for New Practitioners - **Brett Haduch and Benson Kinyanjui** <L. Mahncke>

This presentation is based on research gathered from experts in their respective fields and covers many topics relevant to college disability service practitioners. It is an overview of the disability services office, disability laws, the accommodation request process, and the students who utilize services, of which minority student groups will be the emphasis of discussion. It will serve as a resource for disability advisors, coordinators, and other professionals who work closely with college students with disabilities, and all who directly or indirectly interact with traditional, non- traditional, and transitional students with disabilities. It is a particularly valuable presentation for those new to the profession of disability services in higher education.

3:00 pm – 4:30 pm

7. Threat Assessment and Counseling Interventions- Students in Mental Health Crisis- Direct Threat and Otherwise Qualified Standard - **Diego Demaya** <Alamo>

Disclosures of psychiatric disabilities continue to increase exponentially while the ADA/AA shifted investigations to reject disciplinary action against students in mental crisis. Inclusive support and accommodation of emotionally fragile students is now required to avoid compromising student success based on unfounded fears and stigma.

8. Beyond Thought-Knowledge Only: Experiencing Differences - **Jayne Withers**
<L.Mahncke>

A completely immersive experience that allows participants to move beyond a "knowledge-only" understanding of students and actually 'become' the student. Participants will temporarily take on a physical or mental-health diagnosis and experience some of the challenges of everyday tasks. The workshop will conclude with a facilitator led discussion of the participant's experiences, insights and questions.

Go visit San Antonio tonight!

<https://www.visitsanantonio.com/>



Day 2– Tuesday, March 28, 2023

***Exhibit Hall and Silent Auction OPEN from 8:00 am to 5:00 pm** <Yellow Rose Room>

8:00 am – 8:30 am – Breakfast <Magnolia/Bluebonnet>

8:45 am – 10:15 am

1. Professional Identity by Design, Not Default - **Erin Justyna** <Alamo>

Whether you are a new professional or you've spent decades in this work, it is likely you don't often spend a great deal of time reflecting on your own professional identity. In this session, we will reflect on the development of professional identity, take stock of our priorities, talents, and habits, and begin to design a professional identity plan. When individuals become mindful and begin to design their professional identity, they design a life/career with greater purpose and impact.

2. AIM User Group and Discussion - **Tracey Foreman** <L. Mahncke>

An opportunity for campuses that currently use (or are considering using) the Accessible Information Management (AIM) software system to share and collaborate on strategies and tips for how to best utilize the AIM system.

10:30 am – 11:30 am

3. The Campus Zoo: Managing Service Animals and Emotional Support Animals Through Compliant Policy Under OCR and HUD Guidelines (PART ONE)- **James Whitfield** <Alamo>

This presentation will review both Service Animal guidelines set forth by the U.S. Department of Justice, and Emotional Support Animal guidelines set forth by the U.S. Department of Housing and Urban Development. The focus will be on how to develop compliant guidelines and policies. This will be presented from the perspective of an institution that recently completed a HUD settlement and what policies and procedures were deemed to be acceptable and compliant.

4. Making Accommodations Make Sense - **Betsy Furler** <L. Mahncke>

Accommodations for students with disabilities can seem overwhelming to both students and faculty. Apps and software innovation have made them much easier to implement and more interesting to students. This session will discuss the benefits of accommodations to both students and professors. Betsy will highlight several case studies and how they can be easily resolved with accommodations that are easy to implement, inexpensive and engaging.

11:45 am – 1:00 pm: KEYNOTE Speaker and Lunch <Magnolia/Bluebonnet>

ADA Trends, Best Practices, and Common Challenges Across the Nation- Rob Duston
(Hosted by Baylor's Office of Access and Learning Accommodation, [OALA](#))

1:15 pm – 2:15 pm

5. The Campus Zoo: Managing Service Animals and Emotional Support Animals Through Compliant Policy Under OCR and HUD Guidelines (PART TWO)- **James Whitfield**

<Alamo>

This presentation will review both Service Animal guidelines set forth by the U.S. Department of Justice, and Emotional Support Animal guidelines set forth by the U.S. Department of Housing and Urban Development. The focus will be on how to develop compliant guidelines and policies. This will be presented from the perspective of an institution that recently completed a HUD settlement and what policies and procedures were deemed to be acceptable and compliant.

6. Challenging Engrained Ableist Practices in Higher Education - **Brenda E. Aviles and Jessica N. Stone** <L. Mahncke>

As disability services professionals across community colleges and universities, we aim to foster a positive disability narrative that informs our campus culture. Unfortunately, sometimes we inadvertently develop ableist practices ourselves. This round table discussion will foster dialogue, understanding, and exploration of anti-ableism practices, beginning with a discussion of what ableism truly is.

7. Texas Workforce Solutions- Vocational Rehabilitation Services: What You Need to Know - **Marquita Greer and Julie Gunter** <T.C. Baker>

This session will cover how Texas Workforce Solutions can assist college students with disabilities achieve their academic and career goals.

2:30 – 3:30 pm

8. Panel Discussion: All Your Burning Questions and Hot Topics- **Blayne Alaniz, Samantha Johnson, Tamara Mancini, Anna Shaw, and Dae Vasek** <Alamo>

Panelists from two 4-year institutions, one 2-year college, and one health related institution will discuss various hot topics and current trends in disability services. Areas of discussion may include: housing accommodations, ESA's, service animals in health-related fields, personal care attendants (PCAs), satisfactory progress and tuition waivers, and attendance policies (modified attendance or due date extensions). The panelists hope to discuss topics that spark conversation between the other disability support specialists in the room in order to glean expertise from all participants in the session.

9. Collective Case Study of Land-Grant University Leadership Strategies for Students with Learning Disabilities- **LaRachelle Samuel – Smith** <L. Mahncke>

This study focused on leadership and self-determination for college students with learning disabilities in the land-grant system. Two diverse institutions were central to this study to fully understand the historical impact of leadership and policy from interviews, documents, and artifacts. Strategies and perspectives in this case study fortify leadership for higher education and inform advocacy groups.

3:45 pm – 4:45 pm

10. A Tale of Three Students- Improving Campus Collaboration for Housing

Accommodations - **Toni Nogalski and Chelsea Quinlivan** <Alamo>

An interactive tabletop case study following Baylor University's Office of Access and Learning Accommodation as they work with three students in need of Personal Care Attendants (PCAs) living in campus housing. Evaluate their process in collaborating with the housing department, the Office of General Council, and create a plan to collaborate innovatively and effectively with similar partners on your campus.

11. Supporting College Students with Autism - **Kenzie Billeiter** <L. Mahncke>

Students with autism attend college at higher rates each year. Therefore, there's an increased need for university faculty and staff to accommodate their various needs. This session will discuss what autism may look like for college students, statistics and outcomes, and common barriers to providing services. The session will also provide resources, tips, and will conclude with an interactive discussion.



Day 3– Wednesday, March 29, 2023

*Exhibit Hall and Silent Auction OPEN from 8:00 am to 1:30 pm <Yellow Rose Room>

8:00 am – 9:00 am- Breakfast <Magnolia/Bluebonnet>

9:15 am – 10:45 am

1. Structures/Practices Vital to Disability Resources and Services - **Tom L. Thompson and Rosalind Blackstar** <Alamo>

This presentation/discussion will highlight the importance and details of three practices that are vital in Disability Resources and Services. These are: (1.) Developing processes and procedures, (2.) Onboarding and Coaching of new staff, (3.) Strategic and Operational leadership. The Presenter(s) will discuss how they have developed and enhanced these practices at campuses where they have worked and invite participants to share their work.

2. Keeping the Three Ring Circus Inside the Tent - **Alicia Guevara** <L. Mahncke>

Are you serving in various roles and feeling overwhelmed with keeping it all straight? Do you ever struggle with how keeping boundaries clear between your roles? Do students and staff get confused about all your responsibilities? At this session, we'll discuss ways to organize the chaos and provide better clarity for all.

11:00 am – 12:00 pm

3. To Go or Not to Go to Class: That is the Question - **Samantha Johnson and Tiffani Riddick** <Alamo>

This session will discuss the modified attendance and extension deadline accommodation. We will discuss best practices, implementation and how to discuss with accommodation with faculty. As this accommodation becomes more prevalent, Disability Services Offices should be prepared to review requests and determine if this is reasonable for students with disabilities. Attendees will gain knowledge on how to assist students regarding this accommodation and communication strategies with faculty.

4. From IDEA to ADA- **Dr. Bret D. Cormier and Dr. Katherine Fugate** <L. Mahncke>

A presentation about how colleges/universities can prepare students and their families on differences between IDEA and Section 504 accommodations. Educational and instructional requirements of colleges/universities and how the differences manifest themselves in a college classroom compared to public K-12 schools. This presentation will help you prepare students and parents for the transition from IDEA and Section 504 to the America with Disabilities Act of 2008. This is a frequent challenge when working with incoming Freshman and their parents so come to the session so that you can begin to build your accommodations toolkit. This session is critically important because of the increase of the number of students entering college with issues such as specific learning disabilities, neurodiversity such as Autism as well as mental health concerns like anxiety that are impacting the diversity of colleges and universities.

12:00 pm – 1:30 pm- Lunch- Affiliate Business Meeting <Magnolia/Bluebonnet>

***Final bids on Silent Auction and last chance for Exhibit Hall <Yellow Rose Room>**

1:45 pm – 3:15 pm

5. Optimizing Accessibility for Students who are Deaf/Hard-of-Hearing in the Zoom Era - **Dr. J. Lindsey Kennon** <Alamo>

The swift onset of the Zoom Era of courses have brought both opportunity and challenge to higher education. Hosting online courses with students who are deaf and hard-of-hearing while providing full and equitable access to information can be among the challenging aspects. Join this session to learn about best practices in providing optimal access to students who are deaf or hard-of-hearing with regard to Zoom sessions, course content, peer-to-peer interaction, and faculty-to-student interaction.

6. More Than a Case Manager: Mastering the Art of the Intake - **Briaina Webster** <L. Mahncke>

Every student on your caseload is unique. As we navigate this post-pandemic world of hybrid interactions, the ability to connect is a skill set we must all possess. Connecting with students during the intake process is critical for creating personable connections. Attendees will learn the art of mastering difficult conversations, keeping communication simple, and improving student relationships.

7. Learning From Laredo College: Creating a Comprehensive, Accessible Learning Environment with ReadSpeaker - **Kathy Wood, Ginger Dewey, Adriana Craddock, and Beatriz Flores-Martinez** <T.C. Baker>

In this panel discussion, hear how Laredo College used best practices, technology, and accessibility tools to create a more comprehensive learning environment. One area that needed attention was providing text to speech to ALL learners to increase student engagement and comprehension. Learn how Laredo implemented ReadSpeaker TTS and accessibility tools within their Canvas environment to provide a holistic learner experience.

3:30 pm – 4:30 pm

8. Programs Offered by Deaf and Hard of Hearing Services - **Samuel Harris and Olivia Rains** <Alamo>

This workshop will cover the 12 programs that the state of Texas offers for people who are deaf or hard of hearing, their families, and service providers. Attendees may not be aware of all the resources available at the state and local level provided by the Deaf and Hard of Hearing Services (DHHS). We will give an overview of: Driver ID program, STAP telephone assistance program, the Certificate of Deafness for Tuition Waiver, the Board for Evaluation of Interpreters (BEI), training, CEUS, advocacy, Resource Specialist services, assistive technology demonstration and assessments and more.

9. Break Through Learning Barriers with Kurzweil - **Alex Brookins** <L. Mahncke>
Learn how Kurzweil Education can help students break through learning barriers with accessibility features either on the web, or with any uploaded document. Simply utilize a toolbar in your web browser, or upload your content to kurzweil3000.com and have access to text to speech, speech to text, talking dictionaries and language translation, highlighters and study skills tools, as well as writing support. Available with single sign on and ability to work within your LMS and lockdown browsers.

4:30 pm – 5:30 pm - End of Conference

Please turn in CEU forms to the check-in desk by 5:00 pm.

Winners pick up Silent Auction items.

Don't forget to complete the online conference survey!

<https://www.txahead.org/evaluation/>



2022 - 2023 AHEAD in Texas Board Members

Tamara Mancini, President
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806-743-1926
tamara.mancini@ttuhsc.edu

*Spencer Scruggs, President Elect

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Susan Denman Briones, Director at Large
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susan4db@gmail.com

*Our President Elect, Spencer Scruggs, took a job as the Director of the Center for Accessible Education out at UCLA in the fall. Per our Bylaws, any midterm vacancy could be filled by presidential appointment. No appointment was accepted, and after conferring with the national AHEAD office, the Board decided to work through the year with the officers we had in place.

AHEAD in Texas Affiliate Bylaws

ARTICLE IV: EXECUTIVE AUTHORITY

SECTION 2

The officers of the Affiliate shall be the President, President-Elect, Secretary, Treasurer, Immediate Past-President, Director of Membership/Communication, and Director-at-Large.

SECTION 3

All officers shall be elected at-large from the active and eligible voting members of the Affiliate by a date set by the Board of Directors. The terms of all officers will begin June 1. Nomination and elections of Officers will be in accordance with procedures established by the Board of Directors.

SECTION 4

The term of office for the President, President-Elect, and Immediate Past-President shall be for a period of one (1) year. The term of office for the Treasurer, Secretary, Director of Membership/Communication and Director-at-Large shall be for a period of two (2) years. In the event of a vacancy in the office of President, President-Elect shall assume the duties of the President without prejudice to the ensuing term of office. All other midterm vacancies shall be filled by presidential appointment and approved by a majority of the officers.

ARTICLE V: OFFICERS

The officers of the board shall be the President, President Elect, Immediate Past President, Secretary, Treasurer, Director of Membership/Communication, and Director-at-Large. Duties of the Officers of the Board shall be delineated in the Board Policy and Procedure Manual.

AHEAD in Texas 2023/2024 Open Officers

PRESIDENT ELECT

In the absence of the President, the President-Elect takes the chair and follows the same list of duties as the President. The following year, the President-Elect assumes duties of President.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Plan and oversee all aspects of the annual conference and regional workshops.
- Works with President, Interpreter Services, and Chair of the Site Committee to ensure accessibility for all attendees.
- Recruits, schedules, and manages Moderators for all Conference sessions
- Creates all Conference evaluation forms; collects all evaluation forms; and synthesizes and analyzes all evaluation data; presents evaluation report to the Board.

TREASURER

The Treasurer is the chief financial officer of the Affiliate. This office is elected for a two-year term to run in alternate years with the Membership/Communications Officer and the Secretary.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Ensures continuance of banking accounts, including separate account for Silent Auction/Scholarship funds.
- Generate annual membership dues statements, all sales receipts, and all invoices.
- Maintain all receipts and payment records (reimbursement forms, etc).
- Pay liabilities as established by the Affiliate Board to include annual continuance of AHEAD Affiliate status.
- Prepare and communicate Affiliate documents for any required state or federal filings.
- Provide monthly updates on the fiscal status of the organization to the Board of Directors.
- Prepare end-of-year summary to be presented to the Board of Directors upon request.
- Prepare and assist in the preparation of regulatory filings.
- Communicates accessibility needs of conference attendees as each accommodation request is received; checks via email and/or by phone with the President 2-weeks before the conference to ensure all accessibility requests received.

DIRECTOR-AT-LARGE

The Director-at-Large is responsible for all duties assigned by the Board. The Director-at-Large is elected for a two-year term to run in the same year as the office of Treasurer.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Responsible for all aspects of the Silent Auction.
- Act as Parliamentarian of the Affiliate
- Responsible for maintaining and updating the Affiliate website.



Thank you!

We would like to thank our vendors and sponsors for their support and participation.

For All Abilities

ReadSpeaker

Sign Language Interpreting Services, LLC

AIM

Christal Vision

ESC Region 20

Hidow

The Horizon School

Kurzweil - Audio Optical Systems of Austin, Inc.

Our Lady of the Lake University - representing **Delta Alpha Pi Epsilon** (DAPI)

Texas Workforce Commission-Vocational Rehabilitation Services Division

TextHelp

ViewPlus Technologies Inc

A big thank you to Baylor's Office of Access and Learning Accommodation (OALA) and The Amandla Project for their sponsorship and assistance this year!

Don't forget:

- √ Turn in your CEU forms.
- √ Pick up/pay for your auction items.
- √ Complete the conference survey.